

Senate Resolution 5

By: Senators Johnson of the 1st, Stephens of the 27th and Balfour of the 9th

A RESOLUTION

1 Relative to officials, employees, and committees in the Senate; and for other purposes.

2 BE IT RESOLVED BY THE SENATE that the following provisions shall be in effect during
3 the 2005 regular session and thereafter until otherwise provided for by resolution of the
4 Senate:

PART I**SECTION 1-1.**

7 Subject to the availability of funds appropriated or otherwise available for the Senate, the
8 Senate Committee on Administrative Affairs is authorized to employ on behalf of the Senate:
9 a postmaster or postmistress, assistant doorkeepers, a director of pages, pages, aides,
10 secretaries, stenographers, typists, clerks, court reporters, consultants, and other necessary
11 personnel; and the Senate Committee on Administrative Affairs is authorized to provide for
12 a Senate Research Office, a Senate Budget Office, and a Senate Information Office,
13 including a Senate Photographer, and to employ personnel for said offices. The numbers and
14 compensation of personnel so employed pursuant to this section shall be fixed by the Senate
15 Committee on Administrative Affairs within the limitations of funds appropriated or
16 otherwise available for the operation of the Senate. Personnel employed pursuant to this
17 section may be employed on a permanent or temporary basis and on a part-time or full-time
18 basis, as may be determined by the Senate Committee on Administrative Affairs. The
19 assignment and duties of personnel employed pursuant to this section shall be as determined
20 by the Senate Committee on Administrative Affairs; and any such personnel may be assigned
21 to Senate officers, committees, and committee officers as deemed appropriate by the Senate
22 Committee on Administrative Affairs, including assignment of aides to the President of the
23 Senate, the President Pro Tempore, the Majority Leader, and the Minority Leader.

SECTION 1-2.

The Senate Committee on Administrative Affairs is also authorized to secure the services of chaplains and interns and provide expense reimbursement allowances for them within the limitations of funds appropriated or otherwise available.

SECTION 1-3.

The Sergeant-at-Arms of the Senate, who is elected by the Senate, shall be compensated in an amount to be fixed by the Senate Committee on Administrative Affairs.

PART II**SECTION 2-1.**

Subject to the availability of funds appropriated or otherwise available for the Secretary of the Senate's Office, the Secretary of the Senate is authorized to employ for the Secretary's office: an assistant secretary, reading clerks, bill clerks, enrolling and engrossing clerks, calendar clerks, journal clerks, administrative assistants, secretaries, copy readers, typists, Multilith operators, Xerox operators, collator operators, clerical assistants, terminal operators, document distributors, personnel to distribute bills and other materials for members, and other necessary personnel. The numbers and compensation of personnel employed pursuant to this section shall be fixed by the Secretary within the limitations of funds appropriated or otherwise available for the operation of the Secretary of the Senate's Office. Personnel employed pursuant to this section may be employed on a permanent or temporary basis and on a part-time or full-time basis, as may be determined by the Secretary. The assignment and duties of personnel employed pursuant to this section shall be as determined by the Secretary.

SECTION 2-2.

Pursuant to the provisions of Code Section 28-3-23 of the Official Code of Georgia Annotated, the annual salary of the Secretary of the Senate shall be in the same amount as in effect immediately prior to the adoption of this resolution. In addition to that amount, the Secretary shall also receive the same percentage salary increase provided in the General Appropriations Act for employees of the legislative branch of state government. During his or her tenure of office, the Secretary shall also receive the same expense allowance and the same mileage or travel allowance as is received by members of the General Assembly.

PART III**SECTION 3-1.**

Subject to the availability of funds appropriated or otherwise available for the operation of the President of the Senate's Office, the Senate Committee on Administrative Affairs is authorized to employ in the President of the Senate's office: interns, aides, secretaries, stenographers, typists, consultants, and other necessary personnel. The numbers and compensation of personnel employed pursuant to this section shall be fixed by the Senate Committee on Administrative Affairs within the limitations of funds appropriated or otherwise available for the operation of the President of the Senate's Office. Personnel employed pursuant to this section may be employed on a permanent or temporary basis and on a part-time or full-time basis as may be determined by the Senate Committee on Administrative Affairs. The duties of personnel employed pursuant to this section shall be as determined by the President of the Senate.

PART IV**SECTION 4-1.**

During any day or period of time during which the General Assembly is not in session, including without limitation any day or period of adjournment during a regular or special session, each of the following officers shall be a committee of one for each day spent on official business: the President Pro Tempore, the Majority Leader, and the Minority Leader. For each such day spent on official business each of such officers shall receive the expense, mileage, and travel allowances authorized by law for members of interim legislative committees. Each such officer shall provide with his or her claim for such allowances for each such day a brief statement of the nature of the official business carried out on such day. These officers shall not be subject to Section 5-3 (limit on number of days).

SECTION 4-2.

(a) During any day or period of time during which the General Assembly is not in session, including without limitation any day or period of adjournment during a regular or special session, each other member of the Senate is designated as a committee of one for the purpose of carrying out legislative duties only within the State of Georgia. Subject to the limit specified in Section 5-3, for each such day of service, each member shall receive the expense, mileage, and travel allowances authorized by law for legislative members of interim legislative committees. Each such member shall provide with his or her claim for such

1 allowances for each such day a brief statement of the nature of the legislative duties carried
2 out on such day.

3 (b) In addition to the days provided for in subsection (a) of this section and without counting
4 towards the limit specified in said subsection (a), each member of the Senate is designated
5 as a committee of one for the purpose of carrying out legislative duties on any weekday
6 which: (1) is a one-day recess or adjournment during a regular session; and (2) occurs after
7 Monday and prior to Friday. For each such day of service, each member shall receive the
8 expense and travel allowances (not including mileage which shall be covered by the weekly
9 round trip) for legislative members of interim legislative committees. Each such member
10 shall provide with his or her claim for such day a brief statement of the nature of the
11 legislative duties carried out on such day.

12 **SECTION 4-3.**

13 Pursuant to the provisions of law, in addition to any other compensation they receive as
14 members of the General Assembly, the President Pro Tempore, the Majority Leader, and the
15 Minority Leader each shall receive an amount of \$2,400.00 per annum, as salary, to be paid
16 in equal monthly or semimonthly installments.

17 **PART V**

18 **SECTION 5-1.**

19 During any period or day of adjournment during a regular or special session, the President
20 Pro Tempore is empowered to give authorization for standing committees of the Senate and
21 such other committees as the President Pro Tempore might create to remain at the Capitol
22 during any such period of time for the purpose of considering and studying proposed
23 legislation and other matters. Members of such committees as shall be designated by the
24 President Pro Tempore to remain at the Capitol shall receive the expense, mileage, and travel
25 allowances authorized by law for members of interim committees.

26 **SECTION 5-2.**

27 The Committee on Assignments is authorized to appoint committees from the members of
28 the Senate to serve as interim legislative study committees and for the purpose of performing
29 such duties as the Committee on Assignments shall deem necessary. Such committees are
30 authorized to serve during the interim and the members thereof shall receive the expense,
31 mileage, and travel allowances authorized by law for legislative members of interim
32 legislative committees. The President Pro Tempore shall designate the chairperson of any
33 such committee and shall prescribe the time for which any such committee is authorized to

1 function. The President Pro Tempore is authorized to extend the time allowed for any
2 committee, whether the committee is created by resolution or by the Committee on
3 Assignments. The chairperson of any standing committee is empowered to authorize his or
4 her committee or any standing subcommittee of his or her committee to function during the
5 interim for the purpose of performing such duties as the chairperson shall deem necessary.
6 The members shall receive the expense, mileage, and travel allowances authorized by law
7 for legislative members of interim legislative committees.

8 **SECTION 5-3.**

9 No member shall receive the allowances authorized in Sections 4-2 (committee of one) and
10 5-2 (committee meetings during interim) for more than 15 days per year unless additional
11 days are authorized by the Committee on Administrative Affairs. For this purpose a year
12 shall begin on the opening day of a regular session and end on the day prior to the next
13 opening day.

14 **PART VI**

15 **SECTION 6-1.**

16 The funds necessary to carry out the provisions of Parts 1, 4, and 5 of this resolution shall
17 come from funds appropriated or otherwise available for the operation of the Senate. The
18 funds necessary to carry out the provisions of Part 2 of this resolution shall come from funds
19 appropriated or otherwise available for the operation of the Secretary of the Senate's Office.
20 The funds necessary to carry out the provisions of Part 3 of this resolution shall come from
21 funds appropriated or otherwise available for the operation of the President of the Senate's
22 Office.

23 **SECTION 6-2.**

24 Any personnel employed pursuant to this resolution shall serve at the pleasure of the
25 appointing authority; and any such personnel may be discharged by the appointing authority
26 with or without cause.

27 **SECTION 6-3.**

28 This resolution shall take effect immediately upon its adoption by the Senate.